

**PHYSICAL SECURITY WORKING GROUP**  
**Minutes of the Seventh Meeting**  
**Wednesday, 14 December 1983, 0930-1100 hours**  
**Room 4E64, CIA Hq Building**

**Members Present**

Mr. Gerald L. Berkin, Chairman  
Mr. Thomas Thounhurst, Department of State  
Ms. Becky Long, Office of the Secretary of Defense  
Mr. Richard Schmeltz, Department of the Navy  
[redacted] National Security Agency  
Mr. Paul Cundiff, Federal Bureau of Investigation  
Mr. Bernard Gatozzi, Department of Justice

**Members Not Present**

Ms. Elizabeth Hall, Department of the Air Force  
Mr. Stephen Slaughter, Department of Energy  
[redacted] Defense Intelligence Agency  
[redacted] Central Intelligence Agency  
Mr. Ward Albro, Department of the Army

**Also Present**

[redacted] SECOM Staff Advisor  
Mr. Mel Foster, Department of the Army  
[redacted] Central Intelligence Agency  
Ms. Susan Berg, Executive Secretary

1. **General.** The Minutes of the 14 December 1983 meeting were approved as written.
2. **Chairman's Report.**

a. [redacted] has been named Study Director for the IG/CM Countermeasures Macro Resources Study. [redacted] had prepared, and the PSWG Members provided with, a draft tasking for Intelligence Community member agencies concerning physical security. [redacted] agreed to the distribution of the draft tasking to the PSWG subject to the understanding that the draft is provisional and will be fine tuned prior to formal distribution. ?

b. The Chairman tasked the Members to report on the operations of department or agency physical security working groups, R&D centers, and like organizations so that projected PSWG initiatives can be better planned and focussed. The Chairman has contacted the SECOM R&D Subcommittee concerning portable vaults but has not yet received the desired information.

c. The Members were reminded of the 4 January 1984 deadline for submissions of input concerning "Collection Requirements on Hostile Threats." If SECOM Principals would be replying directly to the Chairman SECOM, PSWG members should so advise the Chairman PSWG. ?

d. The Chairman circulated a brochure from Colorado Electro-Optics, Inc. which dealt with a passive infrared-activated exterior light.

**3. Members' Reports on Agency/Department Activities.**

a. The OSD Member reported on a successful visit to the Army Military Police School at Ft. McClellan, Alabama, and provided copies of two courses of possible interest to the PSWG members. Also provided was a copy of a report dealing with robotics. The OSD Member agreed to report on DOD and Tri-Service groups engaged in physical security matters.

b. The State Department Member reported on the special security procedures instituted by State and recently mentioned in the media. State will accomodate the Seminar attendees at the Newington Facility on 20 January 1984, and maps will be provided at the seminar.

c. The Navy Member reminded the PSWG that quotas had to be established for the remaining 1984 seminars to allow for department/agency planning. The Chairman then tasked the Members to provide him with their desired quotas for each seminar NLT 23 January 1985; attendance at the remaining 1984 seminars will be developed based upon Member input; lack of input will be construed as no quota desired and spaces will then be distributed among responding departments/agencies.

**4. Old Business.**

? a. PDS. The NSA Member distributed copies of NACSI 4009 and stated that the scheduled meeting between NSA and DIA had not taken place. The DIA Alternate Member distributed a recommended PDS Physical Security Standards Guide and the NSA member was charged with discussing same with the NSA staff responsible for PDS matters. The hope was expressed that Member concern with and/or suggestions relating to PDS physical security in controlled spaces would be duly considered by all concerned so that Community differences could be resolved amicably and professionally.

? b. Reference Materials List. The List was approved by the PSWG with the changes suggested by the SECOM Staff Advisor and with the addition of a reference to 28 CFR 17 as recommended by the DOJ Member.

c. January Seminar. The final Seminar Agenda and Critique Sheet were approved by the PSWG; the names of speakers were provided by the departments/agencies concerned and all required actions for the Seminar have been completed. The Chairman will assist the SECOM Staff Advisor at the Seminar and will report to the PSWG at the 25 January 1984 meeting; Members were invited to attend those portions of interest to them providing the SECOM staff advisor was informed of such intent at least two weeks before the start of the Seminar.

STAT 5. New Business. The OSD Member reported on the IAAC/SE Steering Committee meeting which was held on 10 November 1983; it was also reported that [redacted] DIA Member of the PSWG, was designated DOD Alternate Member to the IAAC/SE. The PSWG will continue to monitor the progress of the IAAC/SE to ensure that Community interests/needs are served.

6. The next meeting of the PSWG is scheduled for 25 January 1984 at 1000 hours in Room 4E64, Agency Headquarters Building. The SECOM Staff Advisor reported that, due to changed Agency operations, PSWG meetings after January 1984 will be held in a different room or location, yet to be decided upon.